

LAKE COUNTRY SCHOOL DISTRICT 2022-2023



BOARD OF EDUCATION

LAKE COUNTRY SCHOOL DISTRICT

REGULAR BOARD OF EDUCATION MEETING MINUTES May 15, 2023

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a regular BOARD OF EDUCATION MEETING will be held on Monday, May 15, 2023, at 5:45 p.m. in the Library at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County.

A. CALL TO ORDER - The meeting was called to order by Monique Henry at 5:45 P.M.

1. Pledge of Allegiance
2. Roll Call: Jhawn Newman, Steve Maurer, Monique Henry, Peter Maurer, Matt Sherman, *Chad Schraufnagel (Administrator), Nicole Brown (District Secretary), Melissa Scheoder (Director of Business Services) approximately 10 teachers, staff, and community members*
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda (Newman/S Maurer) 5-0

B. CITIZEN COMMENTS

None

C. SCHOOL BOARD ORGANIZATIONAL MEETING

1. Appointment of a temporary chairperson
Motion to elect Chad Schraufnagel as Temporary Chairperson until the Board President for 2023-2024 is elected and assumes the Chairperson role. (Newman/Henry) 5-0
2. Determine/affirm the procedures that will be used to elect officers (Policy 141-Rule (amend, suspend, or follow) Chad Schraufnagel stated the process, and no one opposed it.
3. Election of board officers (Policy 141)
Chad Schraufnagel asked for a motion to elect a Temporary Clerk, until the Board Clerk is elected for 2023-2024. Motion to elect Nicole Brown as Temporary Clerk (Newman/S Maurer) 5-0

I nominate Monique Henry as (**President**) for 2023-2024 (Newman)

I nominate Peter Maurer as (**President**) for 2023-2024 (S Maurer)

Motion for Monique Henry (Newman/Henry)

Motion for Peter Maurer (S Maurer, P Maurer, Sherman) Peter Maurer accepted.

I nominate Jhawn Newman as (**Vice President**) for 2023-2024 (S Maurer) Newman declines

I nominate Monique Henry as (**Vice President**) for 2023-2024 (P Maurer)

Monique Henry accepted.

LAKE COUNTRY SCHOOL DISTRICT 2022-2023



I nominate Jhawn Newman as (**Treasurer**) for 2023-2024 (Henry)

No additional nominations

Jhawn Newman accepted.

I nominate Steve Maurer as (**Clerk**) for 2023-2024 (Newman)

No additional nominations

Steve Maurer accepted.

4. Officers delegation of ministerial and administrative duties to non-board members.
All in favor of approving the document in the board packet titled Delegation of Duties (P Maurer) 5-0
5. Determine/affirm the board's committee structure (Policy 185)
6. Designation of board committees (Policy 185)
Peter Maurer appointed the following members as chairpersons:
Policy Chairperson: Peter Maurer - accepted
Finance Chairperson: Matt Sherman - accepted
Building & Grounds Chairperson: Jhawn Newman - accepted
Curriculum & Instruction Chairperson: Steve Maurer - accepted
7. Appoint the board's representative for determining the composition of the CESA board of control
Peter Maurer agreed to remain representative.
8. Appoint the board's WASB delegate
Peter Maurer asked Monique Henry to remain representative, Monique Henry agreed.
9. Determine/affirm dates of the board's regular monthly meetings (currently held on the 3rd Monday of each month, unless otherwise noted)
After discussion, Monique Henry moved to keep meetings on the 3rd Monday, seconded by Peter Maurer 5-0

D. ADMINISTRATIVE REPORTS

1. Staff and Student Updates/Presentations

None

2. Administrator's Report/Memo

Chad Schraufnagel referred to his board update email and added to it by referring to recent performances at school.

E. COMMITTEE REPORTS

1. **Curriculum & Instruction** - No update
2. **Policy** - No update
3. **Building and Grounds** - No update
4. **Finance** - No update

LAKE COUNTRY SCHOOL DISTRICT 2022-2023



F. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body. Items are presented to the Board in written form in the Board's packet of supplemental materials.

1. Approval of Minutes – Special Board Meeting April 24, 2023
2. Approval of Minutes – Regular Board Meeting April 17, 2023
3. Approval of Minutes – Finance Committee Meeting April 14, 2023
4. Approval of March 2023 Vouchers and Credit Card Statements

Peter Maurer asked if anyone would like to remove items from the consent agenda. There were none. Motion to approve the consent agenda (S Maurer/Sherman) 5-0

G. DISCUSSION ITEMS

1. SitelogIQ update

Representatives from SitelogIQ presented a slideshow updating the board. Slideshow will be available through MySitelQ platform.

H. NEW BUSINESS

1. Resolution 1056 authorizing approval of support staff for the 2023-2024 school term. **5-0 See Resolution**
2. Resolution 1057 authorizing approval of staff resignations. **5-0 See Resolution**
3. Resolution 1058 authorizing rescission of nonrenewal of a Primary Education Teacher's individual teacher contract. **5-0 See Resolution**
4. Resolution 1059 authorizing approval of Primary Education Teacher's retirement. **5-0 See Resolution**
5. Resolution 1060 authorizing the approval of the contract for Cooperative Educational Service Agency #1. **5-0 See Resolution**
6. Resolution 1061 authoring approval of 66.0301 agreements. **5-0 See Resolution**
7. Resolution 1062 authorizing approval of payment for the 2022 Summer School transportation. **5-0 See Resolution**
8. Resolution 1063 authorizing approval of donation to the district. **5-0 See Resolution**

I. MOTION TO ADJOURN AT 6:55 PM (S Maurer/Newman) 5-0

Respectfully submitted, Nicole Brown, District Secretary
Reviewed by Steve Maurer, Clerk **5/23/23**



Resolution authorizing approval of support staff for the 2023-2024 school term.

School Board Resolution #1056

Be it resolved that the Board of Education does hereby approve the list of support staff for the 2023-2024 school term. The list of approved staff is labeled 2023-2024 Staffing and is provided in the board packet of supplemental materials.

Date: May 15, 2023

Motion by: Monique Henry

Seconded by: Steve Maurer

Action: 5-0

Resolution authorizing approval of staff resignations.

School Board Resolution #1057

Be it resolved that the Board of Education does hereby approve the following staff resignations:

1. Samantha Palmer, Special Education Aide
2. Grace Lambrecht, Custodian

Date: May 15, 2023

Motion by: Jhawn Newman

Seconded by: Steve Maurer

Action: 5-0



**Resolution authorizing rescission of nonrenewal of a
Primary Education Teacher's individual teacher contract.**

School Board Resolution #1058

Be it resolved that the Board of Education does hereby rescind the nonrenewal of Trisha Funke's individual teacher contract.

Date: May 15, 2023

Motion by: Steve Maurer

Seconded by: Matt Sherman

Action: 5-0

Resolution authorizing retirement of professional staff.

School Board Resolution #1059

Be it resolved that the Board of Education does hereby approve the retirement contract for Trisha Funke effective June 8, 2023.

Date: May 15, 2023

Motion by: Jhawn Newman

Seconded by: Monique Henry

Action: 5-0

Resolution authorizing the approval of the contract for Cooperative Educational Service Agency #1.

School Board Resolution #1060

Be it resolved that the Board of Education does hereby approve of the contract for Cooperative Educational Service Agency #1.

Date: May 15, 2023

Motion by: Monique Henry

Seconded by: Steve Maurer

Action: 5-0



Resolution authorizing the approval of 66.0301 agreements.

School Board Resolution #1061

Be it resolved that the Board of Education does hereby approve the following 66.0301 agreements:

1. Arrowhead Area Summer School Cooperative summer of 2023.

Date: May 15, 2023

Motion by: Jhawn Newman

Seconded by: Steve Maurer

Action: 5-0

Resolution authorizing approval of payment for the 2022 Summer School transportation.

School Board Resolution #1062

Be it resolved that the Board of Education does hereby approve the payment to North Lake School District for underpayment of 2022 summer school transportation.

Date: May 15, 2023

Motion by: Steve Maurer

Seconded by: Matt Sherman

Action: 5-0



Resolution authorizing approval of donation to the district.

School Board Resolution #1063

Be it resolved that the Board of Education does hereby approve the acceptance of a donation to the district in the amount of \$106,068.00 from Kelly Hoesly.

Date: May 15, 2023

Motion by: Jhawn Newman

Seconded by: Monique Henry

Revised Motion: Be it resolved that the Board of Education does hereby approve the acceptance of a donation to the district in the amount of \$106,068.00 from Kelly Hoesly on behalf of the Lake Country PTO.

Motion by: Jhawn Newman

Seconded by: Monique Henry

Action: 5-0